

September 20, 2016

To: Planning and Zoning Commission  
John Collier

Subject: P&Z meeting reviews/minutes

Commissioners, the following are synopsis review/minutes of those P&Z meetings that had applicants in attendance, or significant motions and votes. Other meetings with discussions regarding the Comprehensive Plan are not, and will not be included in these “minutes”, but will be apparent with the submission of the draft plan to Mayor and Council.

April 12, 2016

Attendance: B. Goodinson, R. Trask, D. Mazzeo, C. Burton, M. McGrath

Motion made and passed for Barry Goodinson to be Chairperson – Motion D. Mazzeo 2<sup>nd</sup> R. Trask, Unanimous

Motion made and passed for Don Mazzeo to be Secretary- Motion D. Mazzeo 2<sup>nd</sup> C. Burton Unanimous

Discussion regarding utilization of Google Docs for the Comp Plan review and edits by various persons. No motion or vote taken or required.

Adjournment Motion D. Mazzeo 2<sup>nd</sup> R. Trask Unanimous

May 17, 2016

Attendance: D. Mazzeo, C. Burton, R. Trask, M. McGrath Absent B. Goodinson

Public hearing-special permitted use at 107 Chestnut for a single-chair Cosmetology operation

Discussion, motion made and passed to allow operation as requested.

Motion to approve R. Trask 2<sup>nd</sup> C. Burton Unanimous

Adjournment Motion R. Trask 2<sup>nd</sup> M. McGrath Unanimous

July 19, 2016

Attendance: D. Mazzeo, R. Trask, M. McGrath, B Goodinson, Absent C. Burton

Conceptual plan for new HOB school presented by various elements of the design. Discussion and review of plans, with no vote taken or required.

August 16, 2016

Attendance: M. McGrath, D. Mazzeo, R. Trask, B. Goodinson, Absent C. Burton

Special permitted use at 200 Business Park Dr. for an automotive repair business.  
Discussion, motion made and passed to allow operation as requested.

Motion to approve R. Trask 2nd D. Mazzeo Unanimous

Preliminary site plan for new HOB school presented by various individuals.  
Discussion, motion tabled for further input to settle annexation issue, and inclusion of landscaping and lighting plans.

Motion to table M. McGrath 2<sup>nd</sup> R. Trask Unanimous

Submitted by:

Donald Mazzeo  
Secretary-Planning and Zoning Commission